

~~Administrative - Internal Use Only~~

Approved For Release 2000/05/31 : CIA-RDP83B00823R000600090013-9

3 August 1978

MEMORANDUM FOR: Deputy Director of Security (P&M)
FROM: [REDACTED]
Chief, Security Records Division
SUBJECT: SRD Productivity Data FY 1978

STATINTL

Attached is a copy of the SRD Statistical Report for
FY 1978, covering the period through July 1978.

STATINTL

[REDACTED]

Att

cc: C/PPG

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ADMINISTRATIVE - INTERNAL USE ONLY

| SECURITY RECORDS DIVISION - CASE PROCESSING FY-1978 | | | | |
|---|----------------------------------|----------|-----------|----------------------------|
| | PENDING BEGINNING OF MONTH | RECEIVED | PROCESSED | PENDING END OF MONTH |
| OCTOBER | 89 | 2346 | 2433 | 122 |
| NOVEMBER | 122 | 2479 | 2482 | 119 |
| DECEMBER | 119 | 2079 | 2107 | 91 |
| JANUARY | 91 | 2196 | 2154 | 133 |
| FEBRUARY | 133 | 2363 | 2325 | 171 |
| MARCH | 171 | 2726 | 2771 | 126 |
| APRIL | 126 | 2115 | 2176 | 65 |
| MAY | 65 | 2473 | 2456 | 82 |
| JUNE | 82 | 2646 | 2602 | 126 |
| JULY | 126 | 2097 | 2153 | 70 |
| AUGUST | | | | |
| SEPTEMBER | | | | |
| TOTAL | | | | |

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| SECURITY RECORDS DIVISION - COMMUNICATIONS ACTIVITIES | | | | | | | FISCAL YEAR 1978 | | | | | |
|---|-------------------|-------------|-------|------------|----------|-------|------------------|----------|------------|-----------|----------------|----------------|
| | TELETYPE MESSAGES | | | DISPATCHES | | | CABLES | | | MANIFESTS | | |
| | RECEIVED | TRANSMITTED | TOTAL | INCOMING | OUTGOING | TOTAL | INCOMING | OUTGOING | NON-AGENCY | TOTAL | INCOMING ITEMS | OUTGOING ITEMS |
| OCT. | 1200 | 524 | 1724 | 61 | 13 | 74 | 1047 | 394 | 1313 | 2754 | 443 | 1304 |
| NOV. | 1290 | 538 | 1828 | 53 | 09 | 62 | 786 | 348 | 1118 | 2252 | 470 | 2191 |
| DEC. | 1153 | 540 | 1693 | 78 | 03 | 81 | 639 | 316 | 1100 | 2055 | 404 | 2030 |
| JAN. | 1293 | 678 | 1971 | 52 | 06 | 58 | 800 | 318 | 1133 | 2251 | 309 | 1507 |
| FEB. | 1523 | 573 | 2096 | 64 | 11 | 75 | 845 | 378 | 1098 | 2321 | 429 | 1964 |
| MAR. | 2127 | 798 | 2925 | 51 | 13 | 64 | 1150 | 445 | 1314 | 2909 | 525 | 2405 |
| APR. | 1837 | 913 | 2750 | 74 | 6 | 80 | 1050 | 411 | 1035 | 2496 | 464 | 2067 |
| MAY | 1963 | 1170 | 3133 | 53 | 20 | 73 | 1275 | 432 | 1118 | 2775 | 536 | 1925 |
| JUNE | 1782 | 989 | 2771 | 60 | 05 | 65 | 947 | 390 | 915 | 2252 | 542 | 2168 |
| JULY | 1606 | 709 | 2315 | 46 | 04 | 50 | 921 | 399 | 881 | 2201 | 239 | 1750 |
| AUG. | | | | | | | | | | | | |
| SEP. | | | | | | | | | | | | |
| TOTAL | | | | | | | | | | | | |

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| SECURITY RECORDS DIVISION - INDICES ACTIVITIES | | | | | | | FISCAL YEAR 1978 | |
|--|-------------------|----------------|-------------------------|-----------------------------|--------------------------|-------------|------------------------------|---------------------|
| | PRIORITY REQUESTS | SCOPE SEARCHES | NAMES MANUALLY SEARCHED | SECURITY DOCUMENTS NUMBERED | CARDS REMOVED FROM INDEX | CARDS TYPED | CARDS FILED IN BACK-UP INDEX | TOTAL SANCA RECORDS |
| OCT. | 788 | 2956 | 360 | 1444 | 214 | 794 | 2999 | 1,912,646 |
| NOV. | 985 | 3755 | 527 | 1546 | 238 | 603 | 3546 | 1,914,500 |
| DEC. | 898 | 3728 | 418 | 992 | 161 | 488 | 2672 | 1,916,092 |
| JAN. | 1030 | 3827 | 530 | 1248 | 307 | 694 | 3154 | 1,917,457 |
| FEB. | 978 | 3997 | 382 | 1157 | 408 | 688 | 8006 | 1,919,061 |
| MAR. | 1160 | 4202 | 633 | 1392 | 502 | 1041 | 12101 | 1,921,009 |
| APR. | 1133 | 5919 | 355 | 925 | 843 | 692 | 7038 | 1,922,438 |
| MAY | 1307 | 3637 | 206 | 1776 | 720 | 949 | 10733 | 1,924,062 |
| JUNE | 1246 | 3608 | 175 | 1211 | 265 | 580 | 5107 | 1,925,925 |
| JULY | 1128 | 3226 | 373 | 1756 | 467 | 546 | 4601 | 1,927,364 |
| AUG. | | | | | | | | |
| SEP. | | | | | | | | |
| TOTAL | | | | | | | | |

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| SECURITY RECORDS DIVISION - FILING ACTIVITIES | | | | | | FISCAL YEAR 1978 | |
|---|--------------------|-----------------|------------------|--------------------|---------------------|--------------------|----------------------|
| | FILES REQUESTED | FILES PULLED | FOLDERS FILED | FILES RECHARGED | DELINQUENT FILES | DOCUMENTS FILED | UNFILED DOCUMENTS |
| OCT. | 16,778 | 12,726 | 11,979 | 3,542 | 600 | 9,546 | 1000 |
| NOV. | 14,731 | 12,602 | 15,617 | 3,220 | 720 | 7,166 | 1500 |
| DEC. | 13,639 | 11,721 | 12,044 | 3,286 | 710 | 4,619 | 2900 |
| JAN. | 17,072 | 14,736 | 14,363 | 3,442 | 692 | 8,423 | 2150 |
| FEB. | 23,109 | 20,707 | 22,159 | 5,010 | 750 | 5,640 | 2500 |
| MAR. | 27,825 | 24,855 | 18,976 | 4,160 | 625 | 6,339 | 2550 |
| APR. | 11,422 | 9,250 | 15,485 | 3,630 | 624 | 10,746 | 1000 |
| MAY | 17,183 | 14,169 | 14,152 | 3,206 | 583 | 7,810 | 1500 |
| JUNE | 14,622 | 11,838 | 12,091 | 5,056 | 715 | 6,909 | 2000 |
| JULY | 12,371 | 9,735 | 9,726 | 3,319 | 468 | 7,684 | 2500 |
| AUG. | | | | | | | |
| SEP. | | | | | | | |
| TOTAL | | | | | | | |

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ADMINISTRATIVE - INTERNAL USE ONLY

| SECURITY RECORDS DIVISION - SYSTEMS SUPPORT ACTIVITY | | | | | | | | FISCAL YEAR 1978 | | | |
|--|------------------|------------------------------------|-----------------|------------------------|-----------------------|-------------------------------|---------------------------|------------------------------|----------------------------|----------------------------------|----------------------------|
| | NAME SEARCHES | SEARCHES OF NAMES FROM CASES | SANCA "HITS" | UPDATE TRANSACTIONS | CAPER TRANSACTIONS | MISC KEY PUNCH ACTIVITY | DODCI REQUESTS SENT | NACC REQUESTS RECEIVED | NACC NO RECORDS SENT | DODCI REPLY CARDS RECEIVED | TERMINAL "DOWN" TIME |
| OCT. | 5909 | 10423 | 10985 | 2900 | 5087 | 2575 | 1786 | 1747 | 1051 | 1412 | 15H45M |
| NOV. | 6446 | 10554 | 17000 | 3406 | 5894 | 2965 | 2102 | 1515 | 1833 | 1536 | 2H05M |
| DEC. | 6319 | 11438 | 11918 | 2733 | 7269 | 2604 | 1791 | 1991 | 1541 | 4218 | 15H15M |
| JAN. | 6135 | 11924 | 14233 | 6766 | 7773 | 5993 | 1839 | 961 | 1143 | 2069 | 3H00M |
| FEB. | 9097 | 15365 | 17773 | 8329 | 7232 | 2608 | 1781 | 1642 | 905 | 2007 | 18H20M |
| MAR. | 9339 | 17072 | 23732 | 10923 | 9262 | 8471 | 2344 | 2784 | 1916 | 2731 | 8H20M |
| APR. | 8079 | 13126 | 18579 | 11402 | 9182 | 7811 | 1894 | 2427 | 2762 | 1917 | 11H40M |
| MAY | 10270 | 11587 | 16985 | 12499 | 9079 | 6246 | 1968 | 2283 | 2843 | 1864 | 11H |
| JUNE | 8456 | 17210 | 21303 | 4539 | 7565 | 7645 | 2249 | 3043 | 1680 | 1638 | 7H30M |
| JULY | 9548 | 12625 | 17410 | 12153 | 7773 | 6330 | 1980 | 2582 | 2882 | 2759 | 8H16M |
| AUG. | | | | | | | | | | | |
| SEP. | | | | | | | | | | | |
| TOTAL | | | | | | | | | | | |

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| SECURITY RECORDS DIVISION - RELEASE OF PERSONNEL SECURITY INFORMATION | | | | | | | FISCAL YEAR 1978 | |
|---|-------------------------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------------|-----------------------------------|-------------------|----------------------|
| | REQUESTS PENDING BEGINNING OF MONTH | NAME CHECK REQUESTS RECEIVED | NAME CHECK REQUESTS COMPLETED | REQUESTS PENDING END OF MONTH | "STRIPPED" CASES REVIEWED BY AGENTS | OTHER POSITIVE SECURITY RESPONSES | AGENTS ACCREDITED | AGENCIES REPRESENTED |
| OCT. | 266 | 2561 | 2517 | 310 | 171 | 178 | 334 | 55 |
| NOV. | 310 | 3531 | 3478 | 363 | 273 | 252 | 336 | 55 |
| DEC. | 363 | 3365 | 3616 | 112 | 273 | 268 | 338 | 55 |
| JAN. | 112 | 2579 | 2591 | 100 | 258 | 236 | 328 | 55 |
| FEB. | 100 | 3624 | 3301 | 423 | 250 | 234 | 328 | 55 |
| MAR. | 423 | 4821 | 4941 | 303 | 227 | 206 | 328 | 55 |
| APR. | 303 | 3203 | 2961 | 545 | 261 | 251 | 328 | 55 |
| MAY | 545 | 5435 | 5638 | 252 | 242 | 250 | 328 | 55 |
| JUNE | 252 | 4487 | 4379 | 360 | 241 | 236 | 328 | 55 |
| JULY | 360 | 5210 | 5460 | 110 | 289 | 270 | 334 | 55 |
| AUG. | | | | | | | | |
| SEP. | | | | | | | | |
| TOTAL | | | | | | | | |

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| SECURITY RECORDS DIVISION - ANALYSIS & IMPOUND ACTIVITY | | | | | FISCAL YEAR 1978 | | | |
|---|----------------------------|----------------|-----------------|----------------------|--------------------------------|--------------------------------|---|---|
| | PENDING BEGINNING OF MONTH | CASES RECEIVED | CASES COMPLETED | PENDING END OF MONTH | FILES REVIEWED FOR IMPOUNDMENT | FILES SELECTED FOR IMPOUNDMENT | ACCUMULATIVE TOTAL OF FILES TEMPORARILY IMPOUNDED | ACCUMULATIVE TOTAL OF FILES PERMANENTLY IMPOUNDED |
| OCT. | 5 | 476 | 469 | 12 | 4,838 | 1,563 | 30,591 | 7,575 |
| NOV. | 12 | 545 | 522 | 35 | 6,125 | 3,058 | 33,656 | 9,389 |
| DEC. | 35 | 536 | 561 | 10 | 4,647 | 2,967 | 29,521 | 13,849 |
| JAN. | 10 | 613 | 588 | 35 | 7,528 | 3,430 | 29,084 | 17,352 |
| FEB. | 35 | 727 | 750 | 12 | 7,491 | 4,260 | 20,841 | 29,578 |
| MAR. | 12 | 768 | 772 | 8 | 8,216 | 5,621 | 18,379 | 37,334 |
| APR. | 8 | 685 | 680 | 13 | 6,141 | 5,550 | 17,979 | 43,282 |
| MAY | 13 | 529 | 531 | 11 | 6,142 | 4,880 | 20,229 | 46,595 |
| JUNE | 11 | 721 | 732 | 0 | 5,949 | 4,725 | 22,475 | 49,069 |
| JULY | 0 | 586 | 579 | 7 | 5,184 | 3,756 | 22,568 | 52,732 |
| AUG. | | | | | | | | |
| SEP. | | | | | | | | |
| TOTAL | | | | | | | | |

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| SECURITY RECORDS DIVISION - MICROFICHE & RETIREMENT ACTIVITIES | | | | | | | FISCAL YEAR 1978 | | | |
|--|-------------------|---------------------------------------|--------------------------------------|------------------------------------|----------------------|----------------------|---------------------------------|--|---|---------------------------------------|
| | FILES REVIEWED | FILES SELECTED FOR MICROFICHING | FILES SELECTED FOR IMPOUNDING* | FILES RETURNED TO SHELVES | FILES MICROFICHED | PAGES MICROFICHED | TOTAL FILES ON MICROFICHE | FILES RECALLED FROM RECORDS CENTER | FILES REACTIVATED FROM RECORDS CENTER | RETired FILES IN RECORDS CENTER |
| OCT. | 975 | 521 | 17 | 437 | 669 | 22,757 | 90,026 | 152 | 53 | 248,097 |
| NOV. | 1,729 | 1,148 | 156 | 425 | 889 | 30,796 | 90,810 | 231 | 50 | 248,047 |
| DEC. | 1,414 | 1,233 | 8 | 173 | 1,400 | 29,416 | 92,002 | 134 | 55 | 247,992 |
| JAN. | 1,652 | 1,358 | 47 | 247 | 1,343 | 29,551 | 93,267 | 232 | 68 | 247,924 |
| FEB. | 1,513 | 1,171 | 106 | 236 | 1,220 | 27,509 | 94,476 | 228 | 62 | 247,862 |
| MAR. | 1,788 | 1,310 | 105 | 373 | 1,607 | 36,601 | 95,436 | 441 | 40 | 247,822 |
| APR. | 1,643 | 1,024 | 69 | 550 | 946 | 27,261 | 96,376 | 177 | 56 | 247,766 |
| MAY | 552 | 370 | 1 | 181 | 609 | 26,390 | 97,505 | 173 | 42 | 247,724 |
| JUNE | 221 | 198 | 4 | 19 | 255 | 30,931 | 97,783 | 178 | 150 | 247,574 |
| JULY | 207 | 194 | 0 | 13 | 124 | 24,101 | 97,955 | 130 | 308 | 247,266 |
| AUG. | | | | | | | | | | |
| SEP. | | | | | | | | | | |
| TOTAL | | | | | | | | | | |

*Included in Impound Action Totals

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UNCLASSIFIED CONFIDENTIAL SECRET

OFFICIAL ROUTING SLIP

| TO | NAME AND ADDRESS | DATE | INITIALS |
|-------------|----------------------|----------------|-----------------|
| 1 | C/PPG 4E70 HQ. | <i>BS</i> | <i>3 Aug 78</i> |
| 2 | | | |
| 3 | <i>Sue - pl. fl.</i> | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| ACTION | DIRECT REPLY | PREPARE REPLY | |
| APPROVAL | DISPATCH | RECOMMENDATION | |
| COMMENT | FILE | RETURN | |
| CONCURRENCE | INFORMATION | SIGNATURE | |
| | | | |

Remarks:

FYI

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

UNCLASSIFIED CONFIDENTIAL SECRET

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UNCLASSIFIED CONFIDENTIAL SECRET

FORM NO. 237 Use previous editions

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